



CHECK LIST ON INITIAL SETTING UP OF A BELIZE COMPANY

COMPANY NAME:

- (1) **Minimum Authorized Capital** : US\$50,000
- (2) **Minimum Issued Capital** : US\$1 (1 share of US\$1 each)
- (3) **Shareholders**

Name : _____ Nominee

* I.D. Card No./Passport No. : _____ Beneficiary Owner: _____

No. of share per person : _____
(US\$ 1 each)

Nationality : _____

Occupation : _____

Address : _____

Name : _____ Nominee

* I.D. Card No./Passport No. : _____ Beneficiary Owner: _____

No. of share per person : _____
(US\$ 1 each)

Nationality : _____

Occupation : _____

Address : _____

Name : _____ Nominee

* I.D. Card No./Passport No. : _____ Beneficiary Owner: _____

No. of share per person : _____
(US\$ 1 each)

Nationality : _____

Occupation : _____

Address : _____

(4) Directors

Name : _____ Nominee
* I.D. Card No./Passport No. : _____ Beneficiary Owner:
Nationality : _____
Occupation : _____
Address : _____

Name : _____ Nominee
* I.D. Card No./Passport No. : _____ Beneficiary Owner:
Nationality : _____
Occupation : _____
Address : _____

Name : _____ Nominee
* I.D. Card No./Passport No. : _____ Beneficiary Owner:
Nationality : _____
Occupation : _____
Address : _____

(5) **Secretary** : _____

(6) **Registered Office** : <Belize Address>

(7) **Mailing Address for Client** : _____

(8) Bank Account Details

Name of Bank : _____
Type of Bank Account : _____
Name of Authorized Signer (s) : _____

Signing Arrangement : _____

* Bank correspondence address : _____

9) For use in PRC :

外商獨資企業 (WFOE) /

外商代表處 (Representation Office) /

分公司 (Branch office)

*

<PASSPORT / I.D COPIES>

- Please fax a copy of I.D. Card or Passport for all DIRECTORS, SHAREHOLDERS, AUTHORIZED SIGNERS and BENEFICIAL OWNERS for records.

<BANK REFERENCE LETTERS>

- Please provide bank reference letters for all DIRECTORS, AUTHORIZED SIGNERS and SHAREHOLDERS or BENEFICIAL OWNERS holding 10% or more of the total issued shares for account verification purposes.
- If any of the Directors and Shareholders are CORPORATE, bank reference letters is also required for the INDIVIDUAL BENEFICIAL OWNERS of the Corporate Directors or Shareholders.
- Please also provide the Certificate of Incorporation, Memorandum and Articles of Association and Register of Directors and Members for the Corporate Directors or Shareholders.

<ADDRESS PROOF>

- Please also provide Address Proof for all Directors, Bank Authorized Signers and shareholders or beneficial owners holding 10% or more of the total issued shares. Please note the following requirements regarding the address proof:
- The address proof MUST contain your full name and your residential address;
- The date of address proof MUST be within three months before the date of application of opening bank account;
- Tenancy agreements and statements regarding mobile phones or cable TV are NOT accepted as address proof. E-statements are also NOT acceptable.

- **Only statements regarding home telephone, utilities, etc. which are the routine and long-term expenses are accepted. The statements MUST have been physically sent to you by mail.**